



PRIVACY

Privacy Policy

How SiteVector collects, uses, stores and discloses personal information

Every Project Speaks the Same Language

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Privacy Policy

SiteVector (ABN 34 124 561 993), a sole trader registered in Victoria, Australia

1. Introduction

SiteVector (ABN 34 124 561 993) ("SiteVector", "we", "us", "our") is committed to protecting the privacy of individuals who use our platform. This Privacy Policy explains how we collect, use, store and disclose personal information, and we handle personal information in accordance with the **Privacy Act 1988 (Cth)** and the Australian Privacy Principles.

This Policy covers both the SiteVector platform (the web application) and our website at sitevector.com.au. By using the platform, you consent to the collection and use of information as described in this Policy.

If you use SiteVector as part of an organisation, that organisation controls the project data it enters. This Policy describes how we handle that information as the platform operator.

2. What Information We Collect

Account, project, photo, location, usage and enquiry information

2.1 Account information

When an account is created we collect your name and email address. Authentication credentials are handled by our authentication provider and are never stored or processed by SiteVector application code (see Section 5.2).

2.2 Project and operational data

When you use the platform we collect and store the data you enter, including:

- Project details, including project name, site address, site postcode, contract details and programme dates
- Task records, including descriptions, trade categories, the person or subcontractor assigned, outcomes and reason-for-variance codes
- Delivery records, including supplier names, gate arrival, unloading and departure times, turnaround times, issue flags and material delay flags
- Programme data, including progress and buffer percentages and zone status
- Daily summary records, including the sealed daily record for each day (see Section 4)
- Amendment and access records, including who changed or unlocked a record, when, and the reason given

Names of site personnel and subcontractors entered into task records are personal information. Only users granted access to that project can see them.

2.3 Photographs and photograph metadata

The platform allows photographs to be attached to tasks and deliveries as supporting evidence. In addition to the image itself, we read and store the following technical metadata (EXIF) from the image file where the capturing device recorded it:

- The **original capture date and time** of the photograph
- The **GPS coordinates (latitude and longitude)** recorded by the device at the moment of capture

This metadata is read so that the record shows when and where a photograph was actually taken, rather than only when it was uploaded. That is central to the evidential purpose of the platform.

GPS coordinates recorded in a photograph are precise location information. If you do not want location data captured, disable location services or location tagging for your device's camera before taking photographs. Photographs already uploaded retain whatever metadata the device recorded.

Photographs may contain images of individuals on site. By uploading a photograph you confirm that you have the necessary permissions to do so, and that individuals captured in photographs have been made aware of this use.

2.4 Site location information

To provide weather records against each project we convert the site address you enter into approximate geographic coordinates, and use those coordinates to retrieve historical and forecast weather for the site. This involves disclosure to third party services described in Section 6.

2.5 Usage data

We collect technical information about how the platform is used, including login times, last login, feature usage and error logs. This is used to operate, secure and improve the platform.

2.6 Website analytics

Our website uses Google Analytics to understand how visitors find and navigate the site. See Section 6 and our Cookie Policy.

2.7 Information about people who are not our users

Project records necessarily contain personal information about individuals who do not themselves use the platform, including the names of site personnel entered against tasks, and the names, reliability and performance data of subcontractors and suppliers.

That information is entered by the organisation using the platform, which decides what is recorded and why. SiteVector stores and processes it on that organisation's behalf in order to provide the platform. Any collection notice or consent required in relation to those individuals is the responsibility of the organisation that entered the information, as set out in our Terms of Service.

If you believe information about you is held in the platform by an organisation you work with or for, contact that organisation in the first instance. You may also contact us at info@sitevector.com.au and we will assist by directing your request to the relevant organisation.

2.8 Enquiries and support

If you submit an enquiry through our website or a support request through the platform, we collect your name, organisation, email address and the content of your message.

3. How We Use Your Information

We use personal information to:

- Provide, operate and maintain the platform
- Authenticate users and manage project access
- Create and seal the daily project record, and support its later verification
- Send transactional communications such as account notifications, invitations, reports you request and access expiry warnings
- Respond to enquiries and support requests
- Improve, secure and develop the platform

- Comply with legal obligations

We do not use your personal information for marketing purposes without your explicit consent, and we do not sell personal information.

4. Sealed Records and Public Verification

An important feature to understand, because part of it is publicly accessible

At the end of each day the day's record is locked and **cryptographically sealed**. Sealing produces a unique fingerprint (a SHA-256 hash) calculated from that day's recorded values. If any sealed value were later altered, the fingerprint would no longer match, which is what allows the record to be shown to be unchanged.

If a day is not locked manually, the platform locks and seals it automatically overnight so that a record is never left open.

4.1 What is publicly accessible

Each sealed Day Record carries a QR code and fingerprint. Any person holding that fingerprint, for example a client, superintendent, adjudicator or subcontractor you have given the record to, can submit it to our public verification page **without logging in**. In response, our verification service discloses only:

- Whether the record is intact or has been altered since sealing
- The **project name**
- The date of the record, and the date and time it was sealed
- The number of times the record has been unlocked and re-sealed

The verification service never discloses the contents of a record. Task descriptions, personnel names, supplier names, photographs, addresses and programme figures are not returned and cannot be retrieved through it. The fingerprint cannot be guessed: it is a 64-character value, and only someone you have given a record to will hold it.

4.2 Amendment trail

Where a locked day is unlocked to make a correction, the platform permanently records who unlocked it, when, and the reason given. This audit information is retained as part of the record's integrity history and is visible to authorised users of that project.

5. How We Store and Protect Your Information

5.1 Location of your data

Project data, files and audit trails are stored in managed PostgreSQL and object storage hosted in the **Asia Pacific (Sydney) region of Australia** (ap-southeast-2).

Some supporting services necessarily operate outside Australia. These are listed in Section 6, together with what is disclosed to each.

5.2 Security

We implement reasonable technical and organisational measures to protect your data, including:

- Encrypted connections (HTTPS/TLS) for all traffic
- Row-level security enforced at the database layer, so each organisation's data is isolated and no project can read another's records

- Role-scoped access assigned per project rather than organisation-wide
- Delegated authentication: password hashing, credential validation and session token issuance are handled by our authentication provider, not by SiteVector application code
- Cryptographic sealing of daily records, making undetected alteration of a sealed record impractical

No system can be guaranteed completely secure. If a data breach occurs that is likely to result in serious harm, we will respond in accordance with the Notifiable Data Breaches scheme under the Privacy Act 1988 (Cth), including notifying affected individuals and the Office of the Australian Information Commissioner where required.

5.3 Retention

While a project is active, and during any read-only period that follows, your data is retained in full and remains available to you.

After access ends, identifiable project data is retained in archive rather than deleted, so that it remains available to you if you return to the platform or need the record for a claim or dispute. Any ongoing use we make of information after that point is in **anonymised and aggregated form only**, as described in Section 7.

You may request deletion of your organisation's identifiable data at any time (see Section 8).

6. Third Party Services and Overseas Disclosure

Every external service we use, and what is disclosed to it

We use the following third party services to operate the platform and website. Each has its own privacy practices.

Service	Purpose	What is disclosed	Location
Supabase	Database, authentication and file storage	All project data, account details, photographs and audit trails	Australia (Sydney)
Vercel	Application and website hosting	Traffic is served through a global edge network; request data and IP addresses are processed in transit	Global / United States
Resend	Transactional email delivery	Recipient name and email address, and the content of the message being sent	United States
Stripe	Payment processing via payment links we issue	Billing and payment details you enter with Stripe. SiteVector never receives or stores card details	United States
Open-Meteo	Weather records for each project	Approximate geographic coordinates of the site only. No project, personal or company information	Germany / EU
Nominatim (OpenStreetMap)	Converting a site address into coordinates	The site address or postcode entered for the project	Europe

Google Analytics	Website analytics (sitevector.com.au only, not the platform)	Website usage data such as pages visited and referring source. Not used inside the platform	United States
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Where a service operates outside Australia, we take reasonable steps to ensure it handles personal information consistently with the Australian Privacy Principles. By using the platform you consent to these disclosures for the purposes described.

We do not sell your personal information to third parties, and we do not use advertising or targeting services.

7. Aggregated and Anonymised Data

SiteVector may use anonymised, aggregated and de-identified data derived from platform usage for platform analytics, industry benchmarking, research and risk modelling.

To retain analytical value, data may be aggregated by broad geographic region (for example local government area, regional hub or state), construction sector, material category and reason-for-variance code. Individual identities, specific company names, project names and precise street addresses are removed during aggregation.

This aggregated data does not identify any individual, organisation, project or supplier. This use is not subject to deletion requests and continues after your access to the platform ends.

Data from free trials and Showcase accounts is excluded from the aggregated benchmarking data set, so that evaluation activity does not affect industry figures.

8. Your Rights

You have the right to:

- Access the personal information we hold about you
- Request correction of inaccurate personal information
- Request deletion of your organisation's identifiable data
- Export your project data at any time while you have access, in Excel, Word or PDF format
- Complain about our handling of your personal information

To exercise any of these rights, contact us at info@sitevector.com.au. We will respond within 30 days.

Deletion requests result in removal of your organisation's identifiable project data. Anonymised and aggregated contributions to platform-wide data sets are not subject to deletion, as they no longer identify you.

Where a sealed record has been shared outside the platform, deleting it from SiteVector will cause later verification attempts on that fingerprint to return no result. Deletion does not retrieve or invalidate copies already provided to a third party.

If you are not satisfied with our response, you may complain to the Office of the Australian Information Commissioner at [oaic.gov.au](https://www.oaic.gov.au).

9. Cookies

The platform uses essential cookies and local browser storage required for authentication and to remember your selected project and display preferences. Our website additionally uses Google Analytics. We do not use advertising or targeting cookies. Full detail is set out in our Cookie Policy.

10. Children

The platform is not intended for use by persons under the age of 18, and we do not knowingly collect personal information from minors.

11. Changes to This Policy

We may update this Privacy Policy from time to time. We will notify active users of material changes by email or through the platform. The version number and date at the front of this document indicate the current revision.

Contact

Entity	SiteVector, ABN 34 124 561 993, a sole trader registered in Victoria, Australia
Privacy enquiries	info@sitevector.com.au
Website	sitevector.com.au